



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

**TUESDAY, SEPTEMBER 13, 2011**

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 13, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

### **A. ROUTINE MATTERS**

1. **Opening Prayer**

Opening Prayers were led by Trustee Burtnik.

2. **Roll Call**

Vice-Chairperson Charbonneau noted that all Trustees were in attendance, and welcomed new Superintendents Mark Lefebvre and Mario Ciccarelli along with the new Student Trustees Ryan Creelman and Patrick Morris.

<b>Trustee</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
<b>Student Trustees</b>			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 13, 2011, as presented.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of June 7, 2011**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 7, 2011, as presented.

**CARRIED**

## **B. PRESENTATIONS**

1. **Premier's Safe School Awards for Saint Paul Catholic High School and St. Philomena Catholic Elementary School**

Frank Iannantuono, Superintendent of Education, presented the report on the Premier's Safe School Awards for Saint Paul Catholic High School and St. Philomena Catholic Elementary School in which the schools were recognized for their initiative, creativity, and leadership in promoting a positive school climate.

Jeffery Smith, Principal of Saint Paul Catholic High School, introduced Saint Paul Social Climate Committee members Patrick Chalmers and Matthew Miani, and Saint Paul Student Council President Sharly Chan, along with Marie McKee and Bob Grand from St. Philomena Catholic Elementary School to present the two Premier's Safe School Award submission packages to the Province.

## **C. COMMITTEE AND STAFF REPORTS**

1. **Director's Introduction to 2011-2012 School Year**

John Crocco, Director of Education, presented the Director's Introduction to 2011-2012 School Year, at which time he congratulated Senior Staff, Principals / Vice-Principals, Managers and staff for the preparation and attention to details over the summer which resulted in a smooth start to the year.

Director Crocco presented information on new staff appointments, the many events taking place in the 2011-2012 School Year and the various addition and renovation projects, some of which were completed over the summer, while others will be completed within the next year.

**1.1 Niagara Catholic Senior Administrative Council 2011-2012**

Director Crocco presented the organization chart for Niagara Catholic Senior Administrative Council 2011-2012.

**2. Program Department - Executive Summary of Programs and Implementation for 2011-2012**

Mark Lefebvre, Superintendent of Education, presented the Executive Summary of major initiatives implemented by the Program Department for a September start-up to the 2011-2012 school year and answered Trustees questions.

Trustees discussed the details of the Executive Summary of Programs and Implementation for 2011-2012.

**3. Niagara Catholic District School Board Annual Accessibility Plan  
September 2011 to August 2012 (Year 9)**

Yolanda Baldasaro, Superintendent of Education, presented the report on the Niagara Catholic District School Board Annual Accessibility Plan, stating that the Niagara Catholic District School Board is committed to the continual improvement of access to school board facilities, policies, programs, and services for students, staff, parents/guardians, and members of the community with disabilities.

**4. Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

**5. Catholic School Councils Parents Reaching Out Grants 2011-2012**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report on Catholic School Councils Parents Reaching Out Grants 2011-2012, and indicated that for the 2011-2012 school year, thirty-one (31) schools in the Niagara Catholic District School Board have received PRO Grants to a total of \$27,920.00.

**6. Niagara Catholic Parent Involvement Committee By-Laws**

Superintendent Forsyth-Sells presented the Niagara Catholic Parent Involvement Committee By-Law, which have been developed to assist the Parent Involvement Committee with its duties and responsibilities in order to support the Mission of Catholic Education and the Mission of the Niagara Catholic District School Board.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee By-Laws (800.7), as presented.

**CARRIED**

7. **Long Term Financing of Sinking Fund Debentures Scheduled to Mature in October 2011**

Larry Reich, Superintendent of Business & Financial Services, presented the report on Long Term Financing of Sinking Fund Debentures Scheduled to Mature in October 2011.

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Borrowing By-Law #B1-2011 in the amount of \$2,409,181 and the related documents, as presented in the report.

**CARRIED**

8. **Elementary & Secondary Staffing 2011-2012**

Superintendent Iannantuono presented the report on Elementary & Secondary Staffing 2011-2012.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approves up to five (5) additional staff for deployment in the Elementary panel for the 2011-2012 school year.

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approves up to five (5) additional staff for deployment in the Secondary panel for the 2011-2012 school year.

**CARRIED**

9. **Monthly Updates**

9.1 **Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

9.2 **Student Trustees' Update**

**Ryan Creelman Patrick Morris**, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

9.3 **Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Lefebvre on behalf of Superintendent Ciccarelli**

- Wind Mobile's Best Conversation Ever Competition made it possible for Monsignor Clancy student Matthew Mancini to have a 15 minute phone conversation with his "hockey hero" Sidney Crosby.
- Jessica MacDonald, Teacher at Canadian Martyrs Catholic Elementary School, will be representing Canada this week at the World Wrestling Championships. Jessie wrestles in the 51kg weight class.

**Superintendent Lee Ann Forsyth-Sells**

- Ten Niagara Catholic students and two teachers from Lakeshore Catholic High School and Saint Michael Catholic High School will embark on a three month Niagara Catholic International Co-operative Education experience to the island of Dominica. While there, students will work at co-op placements and participate in three courses of study.

- Lakeshore Catholic High School received approximately \$45,000 in grant money with which they purchased treadmills, spinning bikes, elliptical machines, recumbent bikes, regular bikes, and polar heart-rate monitors as part of their participation in the Sparking Life Program.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – June 14, 2011**

Director Crocco presented the Spotlight on Niagara Catholic – June 14, 2011 issue for Trustees' information.

#### **1.2 Niagara Catholic School Year Calendar & Meeting Dates 2011-2012**

Director Crocco presented the Niagara Catholic School Year Calendar & Meeting Dates 2011-2012.

#### **1.3 Calendar of Events – September 2011**

Director Crocco presented the Calendar of Events – September 2011.

#### **1.4 Director's Letter to Students and Parents September 2011**

Director Crocco presented the Director's Letter to Students and Parents September 2011.

#### **1.5 Municipal, Provincial and Federal Election Administrative Procedures (DM 56 – 2011-2012)**

Director Crocco presented the Municipal, Provincial and Federal Election Administrative Procedures (DM 56 – 2011-2012).

#### **1.6 Niagara Festival Grand Parade – September 24, 2011**

Director Crocco presented information on the Niagara Festival Grand Parade – September 24, 2011, and invited Trustees to participate in the Board entry.

#### **1.7 St. Augustine Catholic Elementary School Blessing – September 29, 2011 – 7:00 p.m.**

Director Crocco presented information on the St. Augustine Catholic Elementary School Blessing – September 29, 2011 – 7:00 p.m. and invited Trustees to attend the event.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the event.

**1.8 Professional Activity Day – October 7, 2011**

Director Crocco invited Trustees to attend the Board-Wide Professional Activity Day being held on October 7, 2011 at the Scotiabank Convention Centre in Niagara Falls.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the event.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

**1.1 Pupil Accommodation and Attendance Area Ad Hoc Committees 2011**

Director Crocco presented information on the Pupil Accommodation and Attendance Area Ad Hoc Committees 2011, and stated that it is the goal of the Board to present Pupil Accommodations/Attendance Area Ad Hoc Committee reports to the January Committee of the Whole Meeting, in order to implement any changes for February registration.

**F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:55 p.m. and reconvened at 10:50 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 13, 2011.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on June 14, 2011, as presented.

**CARRIED (Item F1)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on June 14, 2011, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee Burtnik

**THAT** the September 13, 2011 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 10:50 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 13, 2011.**

Approved on the **11th** day of **October 2011.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer